



Islamic Emirate of Afghanistan
Ministry of Justice
Directorate of Planning and Policy

**A Detailed Report of the Performances and Achievements of the
Second Quarter**

From 01/04/1445 to 30/06/1445 (15/10/2023 to 11/01/2024)

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Introduction

Pursuant to the provision of decree number (400) dated 11/02/1444 (07/09/2022), of his Excellency Supreme Leader of Islamic Emirate of Afghanistan, all ministries and independent administrations are obliged to prepare the report of their performances in a quarterly basis whose first quarter should initiate from the first month of the lunar calendar (Moharram al haram) to the end of the third month of lunar calendar (Rabi al Awal) of the year 1444 (2023), encompassing their activities during these months and proceed likewise and present them to the office of his Excellency Supreme Leader.

In accordance with the provision of the above-mentioned decree, the report of second quarter of the year 1445 (2023) of Ministry of Justice which encompasses the activities of three months (Rabi al Sani, Jamadi al Awal and Jamadi al Sani) the same as (Aqrab, Qaws and Jadi) 1402, has been prepared and is hereby respectfully presented.

A Summary of Report

Ministry of Justice has planned a total of (64) major activities in one quarter of the year 1445 (2023) from which (27) activities have been implemented within three months (Rabi al Sani Jamadi al Awal and Jamadi al Sani) of the fiscal year 1445 (2023) and has obtained major achievements.

It is worth mentioning that (26) activities are under the implementation and progressed to certain percentages and execution of (0) activity has commenced and proceeded to certain percentage, however, owing to some impediments their realization process has been suspended for the time being. Likewise, the realization process of (11) activities has not started within these three months due to some specific problems the statistics of which has been presented in the following table:

The average percentage of implementation of current affairs according to the plan in one quarter reach (59.31) percent and according to the annual plan it reaches (14.84) percent.

The sum of major planned activities in a quarter	Activities performed in a quarter	Running activities of a quarter	Suspended activities in a quarter	Non-started activities of a quarter
64	27	26	0	11

Report on the Modality of Progressed of Planned Activities

A: Percentage of Progressed of planned activities in One Quarter.

The following table shows the progress of major activities.

Main Objective	Target Value in a year	Title of Major Activities	Percentages of Progress in a quarter	Percentage of Progress according to annual planning
Planning, drafting and scrutinizing, the legislative documents, Processing, printing and timely publication of them	(64) titles of Law	Planning, drafting, scrutinizing (16) titles of legislative document in civil, criminal, economic and commercial field and legislative document	100%	25%
	Provision of (100) legal advices	Providing (25) legal advices based on the guidance inquires of the ministries and directorates of Emirate	100%	25%
	(12) times expressing of opinion	Expressing opinion on (3) agreements, treaties, memoranda, conventions and protocol	100%	25%
	(24) legislative documents	Printing and promulgation of (6) legislative document in (3) No. official gazette	100%	25%
	(1000) periodical magazine	Printing, promulgating and distributing (250) volumes of Adalat periodical magazine	100%	25%
	(10000) pieces of trademarks and documents	Printing, publishing and distribution of (2500) pieces of trademarks and documents	100%	25%
	Public Awareness on laws, legal and judicial affairs	(524) times of interviews and notification	Organizing (1) time of press conference, (100) times of interviews with media by the relevant departments of the ministry and (30) times of informing the applicants	66.4%

	(710) times	Preparation of (178) pieces of news from meetings and official ceremonies, announcements, notification, newsletter and video	100%	25%
	Publication of (678) no. of official gazettes, Adalat Magazines, and list of associations	Publication of (3) no. official gazettes, (3) announcement of registration of documents and trademarks, (1) Adalat periodical magazine and (163) lists of unions, charity foundations, real estate agencies on the website of justice ministry	24.11%	6%
	Publication of (24) announcements of volunteering and employment	Publication of (6) announcement of volunteering and vacancies on the website of ministry	100%	25%
	Conducting of (8) training program	Conducting (2) training program for legal aid providers and public awareness preachers	0%	0%
	Conduction of (800) programs	Conduction of (200) legal awareness programs in center and provinces	100%	25%
	Conducting (60) times supervision	Supervising of legal awareness preachers' advertisement (15) times in center and provinces	86.66%	21.66%
	Preparation of (4) no. booklet with circulation of (192) volume	Printing (1) a booklet of legal notes with a total circulation (48) volumes in one quarter and sending it to the provincial justice directorates	100%	25%

	Provision of awareness to (65000) people	Legal awareness for (16250) citizens of the country including man and woman, children, and vulnerable people in the center and provinces	41.%	1.25%
Provision of legal services	Provision of legal aid for (7000)	Providing legal assistance to (1750) suspects, defendants, victims of crimes of torture and rape, children, women, person with disabilities, returnees, internally displaced persons, indigent immigrants and refugees and giving priority to the victim of the mentioned crimes in center and provinces	14%	3.5%
	Legal advices for (472) individuals	Provision of legal advices through legal aid providers, public awareness preachers for (118) citizens of the country	100%	25%
	Printing (4) titles of advertising material	Printing (1) title of advertising material, (brochure, poster and booklets) and sending them to 34 provinces	0%	0%
	Participation in (7000) judicial sessions	Participation of legal aid providers in (1750) judicial session of courts in centers and provinces representing the indigent suspects, defendants and victims	17.6%	4.4%

	Writing (7000) lawsuits, defenses and objections	Writing and arrangement (1750) of claims, defenses and objection for suspects, defendants and indigent claims	8.91%	2.22%
	Dealing with (1200) petition	Dealing with (300) pieces of legal and miscellaneous applications in the centers and provinces	100	25%
	Defending (3000) cases	Defense of (750) movable and immovable cases, investigating of real estate, financial, administrative and commercial disputes in order to defend public assets and treasury	100%	25%
	Restitution of (2000) cases	Prevention of usurpation and restitution of (500) usurped cases (movable and immovable) through the Commission of Prevention of Usurpation of Land and Restitution of Usurped lands	2.2%	5%
	Issuance of (250) rulings	Issuance of (13) reconciliation and dispute resolution rulings and (50) of restitution rulings	14.28%	3.6%
	Registration and renewal of (4100) licenses	Registration and renewal of (75) license of associations (575 license of real estate agencies and (375) license of petitioners.	100%	25%
	(3200) times supervisions	Supervision of (50) institutions and associations (500) real estate agencies and (250) petitioners	100%	25%
	Distribution and renewal of (3000) licenses	Distribution of (250) licenses and renewing of (500) licenses of defense attorneys	57.46%	14.36%

Overlooking and controlling of (1500) defense attorneyship offices	Supervision and controlling of (375) defense attorneyship in the center and provinces	28.5%	7.1%
(2000) forms	Distribution of (250) tax balance forms and examination of tax obligation documents of (250) defense attorneys	22.0%	5.5%
(2) rounds of Examination for (2000) individuals	Launching an entrance exam for (500) defense attorneys' applicants with providing information and arranging identity card	0%	0%
(12) round of evaluation for (1000) individuals	Launching of (3) round of evaluations for approximately (250) defense attorneys	10.27%	2.56%
Sending of (4) list	Sending the general list of defense attorneys to the relevant central and provincial bodies on a quarterly basis	100%	25%
Issuance of inquiry on obtainment of seal for (1500) individual	Providing inquiry for (375) license applicants for the issuance of the seal of attorneyship offices	66.66%	16.66%
Collecting and dealing with (500) complaints	Collection and processing of (50) complaints against defense attorneys and collection of (75) complaints of defense attorney from relevant authorities	7.2%	1.8%
Blocking of (100) offices	Blocking of (25) illegal attorney's offices of defense attorneys	12%	3%

	Issuance of (3000) payment time determination	Issuance of determination of payment of renewal and new applicants for (750) defense attorney	90.0%	22.5%
	Obtaining of (17) million Afghani	Obtaining of (4250000) four million two hundred and fifty thousand from revenue of cohesion directorate and defense attorneys	43.23%	10.8%
Development and capacity building of human resources	Employment of (110) individual	Hiring of (23) people in central and provincial shortage positions and hiring (5) people in law drafting project NTA system	100%	25%
	Replacement of (30) individual	Replacement of (8) employees in order to provide better judicial and legal services	100%	25%
	Contract extension of (40) people	Preparation and extension of short-term contract of (10) in center and provinces	0%	0%
	Activation of (HRMIS) system	Activation of (HRMIS) system in the Ministry of Justice	32%	8%
	Conducting of (32) instructional programs for (800) people	Carrying out of (8) instructional programs for (200) employees of central provincial directorate of ministry of justice	100%	25%
	Evaluation of (1000) employee's performances	Managing, coordinating and organizing of evaluation of (250) employees of central and provincial	0%	0%
	Analysis of (220) job description in accordance with their positions	Amendment, revision and analysis of job description of (55) positions of central and provincial directorates	96..36%	24%

	Retirement of (8) employees	Processing of retirement of (2) employees on the basis of their old age and completion of 40 years of service	0%	0%
	Introduction of (25) employees to the domestic educational institutions	Introduction of (1) employee to the domestic educational institutions at undergraduate level and (5) employees of the Ministry of Justice to private universities with reduced fees	16.6%	4%
	Revision of fiscal year 1402 organizational structure	Revision, arrangement finalization of the organizational formation of the Ministry of Justice for the fiscal year 1402	0%	0%
	Distribution of ID card for (500) people	Distribution and examination of ID cards for (125) permanent employees of the ministry of justice and instructing them	100%	25%
	(10) complaints	Dealing with (3) complaints of central and provincial employees	0%	0%
Provision of Administrative services	Renunciation and acquisition of citizenship of (34) applicants	Processing affairs relating to the renunciation of citizenship of (7) and acquisition of citizenship of (2) people	0%	0%
	(4) agreements	Processing and signing of draft agreement of domestic and foreign institutions	0%	0%
	(4) Instructional trips	Preparing of (1) foreign instructional trip for employees	100%	25%

	Issuance of (5) passport letters	Preparation of (1) letter and sending it based on its passport type to general directorate of passport of ministry of interior affairs	100%	25%
	Inspection of (46) units	Inspection of performances (12) administrative unit of ministry of justice	58.33%	15.2%
	Controlling of (46) units	Objective and current control of performance of (12) directorates and under command sub-directorates and cases registration management system	58.33%	15.2%
	Examination of (80) extraordinary cases	Examination of (20) cases extraordinarily in accordance with the direction of his excellency ministry office	55%	13.75%
	Supervisory examination of (30) cases	Arrangement of (8) cases supervisory reviewed report	100%	25%
	Translation and notarization of (55564) pieces of official document	Translation of (16) title of legislative documents and notarization of (13875) pieces of official document	100%	25.0%
	Distribution and issuance of (12) licenses	Distribution and issuing of (3) license of translation of official documents	100%	25%
	Construction and completion of (4) project of Ministry of Justice	The construction of the building of the justice Directorates of Farah, Uruzgan and the construction of wastewater treatment system of ministry's central building, if the budget is available	0%	0%
	Preparation and procurement of (4) project	Preparation and procurement of printing and publication, fuel, spare parts and stationery	65%	16.25%

	(3960) cases	Entering of (990) legal and civil cases in Case Management system Registration Book and legal files	100%	25%
	Controlling of (3960) forms	Controlling and overlooking of accurate filing out and completion of (990) pieces of form case management system by the professional employee of administrative and other respective bodies	100%	25%
	Teaching of (435) pages in (220) lessons	The teaching of beliefs and the assigned curriculum include (63) pages in 25 sessions for the employees of the Ministry and teaching of Islamic Education book including (46) pages in 30 sessions for civil service contractual workers	84.14%	21%
Total	(64) total number of activities		The average percentage of progress of all activities in one quarter is (59.31%)	The average percentage of progress of all activities in one year is (14.84%)

B. Ongoing Activities during a Quarter

No	Detailed activity realization report	Percentage of progress	Activities Non-completion Reasons according to plan
1	Organization and arrangement of (1) press conference, (100) times interviews with media by	66.4%	No more request in this regard

	relevant department of the ministry and (30) notifications to the applicants included in plan, including (2) press conference, (34) times interview with media, (51) times notification to applicants		
2	Publication of (3) official gazette, notification of (3) registration of documents and trademarks (1) periodical Adalat Magazine, and (163) list of unions, charity foundations, and real estate agencies in the website of Ministry of Justice included in plan among them (1) official gazette (3) registration documents and trademark, (1) periodical Adalat Magazine and (36) list of real estate agencies, union, charity foundation published in the website	24.11%	No list and further numbers in this regard
3	(15) times Supervision of the advertisement of legal awareness of field preachers in center and provinces were included in the plan from which (13) times monitoring has been done	86.66%	Lack of budge and transportation
4	Provision of legal awareness for (16250) citizens of the country, including men and women children and vulnerable people in the center and provinces were included in the plan from which (6666) legal awareness have been provided	41.0%	Lack of budget and transportation
5	Providing legal assistance to (1750) suspects, defendants, victims of crimes of torture and rape, children, women, persons with disabilities, returnees, internally displaced persons, immigrants and needy refuges and giving priority to the victims of mentioned crime in center and provinces were included in plan,	14%	Request has not been made by the courts and reports have not been delivered from provinces

	from which legal aid has provided for (246) people		
6	Participation of legal assistance in (1750) judicial hearings of courts in centers and provinces for suspects, defendants and indigent victim was included in plan from which (308) participation have been made	17.6%	Lack of more cases
7	Writing and arranging (1750) claims, defenses and objection for suspects, defendants and indigent victims were included in the plan among which (156) pleading were written and arranged.	8.91%	Non-delivery of more cases
8	Prevention of Usurpation and restitution of (500) cases of usurpation of moveable and immovable property through commission of land usurpation prevention and restitution of usurped lands were included in the plan among which (101) restitution rulings were issued	57%	Lack of more restitution cases and non-delivery of cases
9	The issuance of (13) cases of conciliation and conflict resolution ruling of (50) cases of restitution ruling was included in the plan among which (2) cases of conciliation and conflict resolution ruling (7) restitution were issued	14.28%	//
10	Distribution of (250) license and renewal of (500) license of defense attorney were included in the plan among which (94) distribution of license and renewal of (337) license of defense attorney have been made	57.46%	Lack of applicant's request عدم مراجعه متقاضیان
11	Supervision and control of (375) defense attorney offices in center and provinces were included in the plan among which (94) distribution of license of defense	28.5%	Lack of budget in this regard

	attorney offices and renewal of (337) license of defense attorney have been executed		
12	Distribution of (250) tax balance forms and examination of their tax obligation documents of (250) defense attorneys were included in the plan among which (110) tax balance form have been reviewed	22.2%	Lack of more requests
13	Launching of (3) rounds evaluation of approximately (250) defense attorneys were included in plan among which in (2) rounds of evaluation (24) defense attorneys have been evaluated	10.27%	//
14	Provision of inquiry for (375) license applicants for their seal issuance were included in plan among which (250) letters have been sent to Azadi Publication	66.66%	Lack of more requests
15	Collecting and dealing with (50) complaints against defense attorneys and collecting of (75) complaints from respective authorities were included in the plan among which (9) complaints have been addressed and (10) complaints are under processing	7.2%	Other complaints are under processing
16	Blocking of (25) illegal defense attorneys' offices were included in the plan among which (3) illegal defense attorneys' offices have been blocked	12%	Lock of more illegal defense attorney offices
17	Issuance of determination of payment for renewal and new applicants for (750) defense attorneys were included in the plan among which (675) sheets for defense attorney have been issued	90%	Lack of more request
18	Obtaining (4250000) four million two hundred fifty thousand from revenue of cohesion directorate of defense attorney were included in the plan among which	43.23%	Lack of more request

	(1837350) one million eight hundred thirty-seven thousand and three hundred fifty have been obtained		
19	Activation of (HRMIS) system in ministry of justice was included in the plan among which have been activated in sub-directorate of developing administrative	32%	
20	Amendment, revision and analysis of job description of (55) positions of central and provincial directorate were included in the plan among which (53) pieces of job description have been amended, reviewed and analyzed	96.36%	Lack of more need in this respect
21	Introducing of (1) employee to the domestic educational institutions at undergraduate level and (5) employee of ministry of justice to fee discount of private universities were included in the plan among which (1) person has been introduced to fee discount of private universities	16.6%	Non-offering of more discount from universities and lack budget
22	Inspection of performances of (12) administrative unit of Ministry of Justice were included in the plan among which (7) units have been inspected	58.33%	Lack of need of administration
23	The objective and current control of the current operation of ((12) directorate and sub-directorate under its influence and case registration management system were included in the plan among which (7) objective and ongoing control have been carried out	58.33%	//
24	Reviewing of (20) cases in an extraordinary manner based on the direction of Justice Ministry office were included in the plan among which (11) cases have been reviewed extraordinarily	55%	Lack of extraordinary case

25	Provision and procurement of projects of printing, publication, fuel, spare parts and stationery of (4) projects were included in the plan among which spare parts, fuel and stationery have been processed, contracted and arranged, also (5000) books of real estate agencies, archive cabinet procurement project and electronic equipment procurement project have been completed which is 65 percent of total has progress	65%	This activity has been completed; in terms of progress, it is measured by percentage that has 65 percent progress
26	Teaching of beliefs and submitted curriculum including (63) pages within 25 sessions for employees of ministry and teaching of (Talimul Islam Book including (46) pages within (30) session for service contractual workers were included in the plan among which (15) pages within (123) sessions have been taught for employees	84.14	Letter from the ministry of vice and virtue, hearing of complaints for teaching of Qaeda Noorani for service contractual workers and suspension of Talimul Islam

C. Delayed Activities within a Quarter

No	Activities realization Detailed Report	Percentage of Progress	Reasons of delayed activities
1	0	0	0
2	0	0	0

D. Activities Not started within a Quarter

No.	Title of Activity	Reason for Non-Starting Activity
1	Conducting of (2) training program for legal aid assistants and public awareness preachers	Conducted in the previous quarter
2	Provision and arrangement of (1) title advertisement (Brochure, Poster and Booklet) for 34 provinces	Lake of budget in this regard
3	Launching of one round of entry examination for applicants of	Exame was taken in first quarter

	defense attorneyship with providing information and arrangement of ID cards	
4	Preparing and extending fixed term contract of (10) people in center and provinces	The contract has not been concluded
5	Retirement of (2) employees on the basis of their old age and completion of (40) years of service	At the end of each year the retirement documents are processed
6	Management, coordination and arrangement performance evaluation of (250) central and provincial employees	Due to lack of clarity of rules the evaluation of performance of employees has not been evaluated
7	Dealing with (3) complaints of central and provincial employees	Due to sound management and proper leadership no complaints were registered
8	Revision, arrangement, and finalization of organizational structure of fiscal year 1402	Arrangement and finalization of structural organization of year 1403 of justice ministry finalized in the first quarter and also have been notified to central and provincial directorates
9	Proceeding affairs relating to renunciation of citizenship of (7) people and acquisition of citizenship of (2) people	Currently suspended based on letter no. (2582) dated 1443/8/4 of directorate of cohesion affairs the cabinet of state administrative affairs
10	Processing of draft and signing of (1) memorandum of understanding with domestic and foreign institutions	Non-compliance of an article of the memorandum with the policy of Ministry of Justice has not been signed yet
11	The construction of the Farah provincial Justice Directorate and Uruzgan provincial Justice Directorate and the construction of sewage treatment system of the ministry's central building complex if the budget is available	Lack of budget non-approval from ministry of finance

Detailed Report of Planned Activities, performances and Achievements

A. Activities Implemented according to the Plan during a Quarter and Achievements (results)

No.	Classification (Field) of Activities	Descriptive Report on modality of realization of major implemented activities	Achievements (result of implemented activities)
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1	Preparation, drafting and scrutinizing of legislative documents, Processing and on time printing and publication of them	Outlining, drafting and scrutinizing of (16) titles of legislative document in civil, criminal, economic and commercial fields and legislative documents	Strengthening the rule of law and improving the legislative process
		Providing (25) legal counsels based on the direction of Emirate ministries and directorates	
		Expressing opinion on (3) agreements, treaties, memorandum, conventions and protocols	
		Printing and publications of (6) legislative documents in (3) series of official gazettes	
		Printing, publication and distribution of (250) volumes of Adalat periodical magazine	
		Printing and publication and distribution of (2500) pieces of commercial documents and trademarks	
2	Public awareness on laws, legal and judicial affairs	Provision of (178) news from meetings, official ceremonies, notifications, announcement and newsletter and videos	Citizens' awareness about the activities of ministry of justice
		Publication of (6) tender and employment notices on ministry website	
		Conducting of (200) legal awareness programs in centers and provinces	Increasing the level of awareness of legal aid and preacher provider
		Printing of (1) legal booklet with a total circulation of (48) volumes in one quarter and sending them to the provincial justice directorate	Citizens' awareness about the activities of ministry of justice
		Provision of legal counsels through legal aid providers and legal public awareness preachers for (118) needy people of the country	
		Addressing of (300) pieces of submitted legal and miscellaneous petitions in center and provinces	Implementation of law and seeking satisfaction of clients

		Defense of (750) movable and immovable cases, examination of real estate, financial, administrative and commercial disputes in order to defend public assets and treasury	Restitution of public rights and treasury
		Registration and renewal of (75) license of associations, (575) license of real estate agencies and (375) license of petition writers	Legalization of institutions' activities and implementation of justice
		Supervision of (50) institutions and associations, (500) of real estate agencies, and (250) of petition writers	
		Sending the list of (1592) defense attorneys to the relevant bodies	Increasing citizens' access to justice and better integration of defense attorneys
3	Development and promoting human resources capacity	Recruiting (23) people in central and provincial shortage positions and hiring (5) people in law drafting project through NTA system	Recruiting experienced and educated people, entrusting the work to its meritorious applicants and providing judicial and legal services
		Replacement of (8) employees in order to provide better judicial and legal services	
		Conducting (8) training programs for (200) employees of central and provincial directorates of justice ministry	Improving the capacity building of employees and work affairs
		Distribution and reviewing of ID card for (125) official employees of the ministry of justice and instructing them	Identifying the official employees of justice ministry
4	Provision of administrative services	Providing (1) foreign educational trip for the employee	On time provision of performances and services
		Preparation of (1) letter and sending it based on its type of passport to general directorate of passport of ministry of interior	
		Arrangement of evaluated reports of (8) supervisory cases	Ensuring the principle of transparency

	Translation of (16) titles of legislative documents and notarization of (13875) pieces of translated official documents	Providing quality judicial and legal services
	Distribution and issuance of (3) official documents translation licenses	
	Entering (990) civil and legal cases in registration book of case management system and civil legal files	Performances and quality services
	Controlling and supervising the accurate and completed filling out of (990) pieces of case management system form by professional, administrative employees and other respective sections	

B. Activities implemented outside the Plan and Their Results during a Quarter

No.	Detailed report on realization of activities outside the plan	Reasons for non-inclusion in the plan	Achievements (results of realized activities)
1	Planning, drafting and scrutinizing (27) titles of legislative documents in civil, criminal, economic and commercial field	Coming of more cases based on plan	Strengthening of rule of law and improving of legislative process
2	Provision of (22) legal counsels based on request of instructions by Emirate ministries and directorates		
3	Expressing opinion on (16) agreements, treaties, memoranda, conventions, and protocols		
4	Printing and publishing (2) legislative document in (3) series of official gazette		
5	Printing, publishing and distributing of (250) volume Adalat periodical magazine		

6	Printing, publishing, and distributing of (687) pieces of documents and trademarks		
7	Preparation of (220) pieces of news from meetings, official ceremonies, announcement, notification and newsletter and video	More need in field	Awareness of citizens from activities of the ministry of justice
8	Publication of tender notice and employment announcement of (73) in ministry of justice website		
9	Conducting of (2) legal awareness programs in center and provinces	//	Increasing the level awareness of legal aid providers and preachers
10	Printing (3) legal chapter notes printed under the title of parents' rights, decrees and robbery	//	Increasing the level of awareness of the citizens of the country
11	Providing legal counsels through legal aid providers and legal public awareness preachers for (168) citizen of the country	//	Providing better legal services to citizens
12	Dealing with (173) pieces of received legal and miscellaneous petitions in center and provinces	//	Providing better legal services to citizens
13	(5) pieces of decrees, (18) pieces of orders of His Excellency Supreme Leader and (29) decrees of prime minister have been implemented	//	Providing better legal services to citizens
14	(6) pieces of cabinet enactment, (7) pieces of proposal of high office of Islamic Emirate of Afghanistan, (24) pieces of instruction and (7) suggestions of office of prime minister have been delivered	//	Providing better legal services to citizens
15	(1012) pieces of suggestions and request for instruction, after the approval of office of minister have been implemented	//	Providing better legal services to the citizens
16	Defending (1279) movable and immovable cases, investigating the estate, financial, administrative and commercial disputes toward defending the public properties and treasury	//	Restoring public rights and treasury

17	Registering and renewing of (405) real estate agencies licenses and (315) license of petitioner writers	//	Legitimizing the activities of institutions and applying justice
18	Supervising of (58) institutions and associations, (797) real estate agencies and (268) petitioner writers	//	
19	Providing information for (3209) applicants of new defense attorneyship's license	//	Increasing citizens' access to justice and better integration of defense attorneys
20	Recruiting (260) people in central and provincial shortage positions and recruiting (4) people in law drafting project NTA system	//	Recruiting experienced and educated people, entrusting the work to its meritorious applicants and providing judicial and legal services
21	Replacement of (28) employees in order to provide better judicial and legal services	//	
22	Conducting educational program for (99) central and provincial employees of ministry of justice	//	Increasing the capacity of employees and improving work affairs
23	Distributing and reviewing ID cards for (105) official employees of justice ministry and instructing them	//	Identification of employees of the ministry of justice
24	Providing health services to (2396) employees	//	Providing health service to employees
25	Arrangement of (2) letters and sending it based on its type to the general directorate of passport of the ministry of interior affairs	//	Handling daily affairs
26	Preparation of reviewed reports of (7) supervisory cases	//	on time delivery of performances and service
27	Translation of (54) titles of legislative documents and notarization of (6555) pieces of translated official documents	//	Providing quality judicial and legal services
28	Distribution and issuing of (6) translation licenses of official documents	//	Providing quality judicial and legal services
29	Entering (497) civil and legal cases in registration book of case management system and legal files	//	Performances and quality services

30	Controlling and supervising of accurate and complete filling out of (497) pieces of case management system forms by professional and administrative employees and other sections	//	Performances and quality services
31	Constantly monitoring the commitment to the congregational prayers and teaching of Qaida Ulnoorani to drivers of ministry	//	Commitment of all employees to congregational prayers

Main Challenges and Suggested Solutions

Main Problems	Suggested Solutions
Lack of required budget for printing and publications of advertising materials	Procuring the required budget
Lack of vehicles for the transportation of legal aid providers and public legal awareness preachers to the sites	Procurement of adequate vehicles
Not cooperating of courts, police departments and prison officials with legal aid providers in all provinces	Drawing the attention of the mentioned departments for the necessary cooperation and coordination
The reporting dates do not match the annual plan	Solving the mentioned problem

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