



Islamic Emirate of Afghanistan
Ministry of Justice
Directorate of Planning and Policy



**A Detailed Report of the Performances and Achievements of the
First Quarter**

1445 (2023) From 01/01/1445 to 30/03/1445 (18/07/2023 to 14/10/2023)

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Introduction

Pursuant to the provision of decree number (400) dated 11/02/1444 (07/09/2022), of his Excellency Supreme Leader of Islamic Emirate of Afghanistan, all ministries and independent administration are obliged to prepare the report of their performances in a quarterly basis whose first quarter should initiate from the first month of the lunar calendar (Moharram al haram) to the end of the third month of lunar calendar (Rabi al Awal) of the year 1444 (2023), encompassing their activities during these months and proceed likewise and present them to the office of his Excellency Supreme Leader.

In accordance with the provision of the above-mentioned decree, the report of first quarter of the year 1445 (2023) of Ministry of Justice which encompasses the activities of three months (Moharram al haram, Safar and Rabi al Awal) the same as (Asad, Sunbula and Mezan) 1402, has been prepared and is hereby respectfully presented.

A Summary of Report

Ministry of Justice has planned a total of (66) major activities in one quarter of the year 1445 (2023) from which (30) activities have been implemented within three months (Moharram al haram, Safar ul Mozafar and Rabi al Awal) of the fiscal year 1445 (2023) and has obtained major achievements.

It is worth mentioning that (26) activities are under the implementation and progressed to certain percentages and execution of (0) activities has commenced and proceeded to certain percentage, however, owing to some impediments their realization process has been suspended for the time being. Likewise, the realization process of (10) activities has not started within these three

months due to some specific problems the statistics of which has been presented in the following table:

The average percentage of implementation of current affairs according to the plan in one quarter reach (64.38) percent and according to the annual plan it reaches (19.86).

The sum of major planned activities in a quarter	Activities performed in a quarter	Running activities of a quarter	Suspended activities in a quarter	Non-started activities of a quarter
66	30	26	0	10

Report on the Modality of Progressed of Planned Activities

A: Percentage of Progressed of planned activities in One Quarter.

The following table shows the progress of major activities.

Main Objective	Target Value in a year	Title of Major Activities	Percentages of Progress in a quarter	Percentage of Progress according to annual planning
Planning, drafting and scrutinizing, the legislative documents, Processing, printing and timely publication of them	(64) titles of Law	Planning, drafting, scrutinizing (16) titles of legislative document in civil, criminal, economic and commercial field	100%	25%
	Provision of (100) legal advices	Providing (25) legal advices based on the guidance inquires of the ministries and directorates of Emirate	100%	25%
	(12) times expressing of opinion	Expressing opinion on (3) agreements, treaties, memoranda, conventions and protocol	100%	25%
	(24) legislative documents	Printing and promulgation of (6) legislative document in (3) No. official gazette	100%	25%
	(1000) periodical magazine	Printing, promulgating and distributing (250) volumes of Adalat periodical magazine	100%	0%

	(10000) pieces of trademarks and documents	Printing, publishing and distribution of (2500) pieces of trademarks and documents	100%	25%
Public Awareness on laws, legal and judicial affairs	(524) times of interviews and notification	Organizing (1) time of press conference, (100) times of interviews with media by the relevant departments of the ministry and (30) times of informing the applicants	33.58%	8.4%
	(710) times	Preparation of (178) pieces of news from meetings and official ceremonies, announcements, notification, newsletter and	100%	25%
	Publication of (678) no. of official gazettes, Adalat Magazines, and list of associations	Publication of (3) no. official gazettes, (3) announcement of registration of trademarks, (1) Adalat periodical magazine and (163) lists of unions, charity foundations, real estate agencies on the website of ministry	23.5%	5.9%
	Publication of (24) announcements of volunteering and employment	Publication of (6) announcement of volunteering and vacancies on the website of ministry	100%	25%
	Conducting (8) training program	Conducting (2) training program for legal aid provider and public awareness preachers	100%	25%

	Conduction of (800) programs	Conduction of (200) legal awareness programs in center and provinces	100%	25%
	Conducting (60) times supervision	Supervising of legal awareness preachers' advertisement (15) times in center and provinces	100%	25%
	Preparation of (4) no. booklet with circulation of (192)	Printing (1) a booklet of legal notes with a total circulation (48) volumes in one quarter and sending it to the heads of provincial justice directorates	100%	25%
	Provision of awareness to (65000) people	Legal awareness for (16250) citizens of the country including man and woman, children, and vulnerable people in the center and provinces	81.4%	2.35%
Provision of legal services	Provision of legal aid for (700)	Providing legal assistance to (1750) suspects, defendant, victims of crimes of torture and rape, children, women, person with disabilities, returnees, internally displaced persons, indigent immigrants and refugees and giving priority to the victim of the mentioned crimes in center and provinces	29%	7.27%

	Legal advices for (472) individuals	Provision of legal advices through legal aid provider, public awareness preachers for (118) citizen of the country	100%	25%
	Printing (4) titles of advertising material	Printing (1) title of advertising material, (brochure, poster and booklets) and sending them 34 provinces	0%	0%
	Participation in (7000) judicial sessions	Participation of legal aid providers in (1750) judicial session of courts in centers and provinces representing the indigent suspects, defendants and victims	8.4%	2.1%
	Writing (7000) lawsuits, defenses and objections	Writing and arrangement (1750) of claims, defenses and objection for suspects, defendant and indigent claims	6%	1.5
	Dealing with (1200) petition	Dealing with (300) pieces of legal and miscellaneous applications in the centers and provinces	100	25%
	Defending (3000) cases	Defense of (750) moveable and immovable cases, investigating of real estate, financial, administrative and commercial disputes in order to defend public assets and treasury	100%	25%

	Restitution of (2000) cases	Prevention of usurpation and restitution of (500) usurped cases (movable and immovable) through the Commission of Prevention of Usurpation of Land and Restitution of Usurped lands	57%	14.25
	Issuance of (250) rulings	Issuance of (13) reconciliation and dispute resolution rulings and (50) of restitution rulings	3.17	0.8
	Registration and renewal of (4100) licenses	Registration and renewal of (75) license of associations (575 license of real estate agencies and (375) license petitioners.	100%	25%
	(3200) times supervisions	Supervision of (50) institutions and associations (500) real estate agencies and (250) petitioners	100%	25%
	Distribution and renewal of (3000) licenses	Distribution of (250) licenses and renewing of (500) licenses of defense attorneys	100%	25%
	Overlooking of (1500) defense attorneyship offices	Supervision and controlling of (375) defense attorneyship in the center and provinces	25.5%	22.55%
	(2000) forms	Distribution of (250) tax balance forms and examination of tax obligation documents of (250) defense attorneys	9.2%	50%
	(2) rounds of Examination for (2000) individuals	Launching an entrance exam for defense attorneys' applicants with providing information and arranging identity card	100%	50%

	(12) round of evaluation for (1000) individuals	Launching of (3) round of evaluations for approximately (250) defense attorneys	16%	4%
	Sending of (4) inventories	Sending the general list of defense attorneys to the relevant central and provincial bodies on a quarterly basis	100%	25%
	Issuance of inquiry on obtainment of seal for (1500) individual	Providing inquiry for (375) license applicants for the issuance of the seal of attorneyship offices	57.8%	14.4%
	Collecting and dealing with (500) complaints	Collection and processing of (50) complaints against defense attorneys and collection of (75) complaints of defense attorney from relevant authorities	3.2%	0.8%
	Blocking of (100) offices	Blocking of (25) illegal attorney's offices of defense attorneys	28%	7%
	Issuance of (3000) payment time determination	Issuance of determination of payment of renewal and new applicants for (750) defense attorney		
	Launching one round of Stage	Launching one round of stage of defense attorney for (500) applicants	49%	49%
	Establishment of (7) sub-directorate	Establishment of (7) sub-directorate in zones of the country has been completed in previous quarter	100%	100%

	Obtaining of (17) million Afghani	Obtaining of (4500000) four million two hundred and fifty thousand from revenue of cohesion directorate and defense attorneys	75.6%	18.9
Development and capacity building of human resources	Employment of (110) individual	Hiring of (23) people in central and provincial shortage positions and hiring (5) people in law drafting project NTA system	100%	25%
	Replacement of (30) individual	Replacement of (8) employees in order to provide better judicial and legal services	100%	25%
	Contract extension of (40) people	Preparation and extension of short-term contract of (10) in center and provinces	100%	25%
	Activation of (HRMIS) system	Activation of (HRMIS) system in the Ministry of Justice	0%	0%
	Conducting of (32) instructional programs for (800) people	Carrying out of (8) instructional programs for (200) employees of central provincial directorate ministry of justice	100%	25%
	Evaluation of (1000) employee's performances	Evaluation of (250) employees of central and provincial	0%	0%
	Analysis of (220) job description in accordance to with their positions	Amendment, revision and analysis of job description of (55) positions of central and provincial directorates	72.7%	18.18%

	Retirement of (8) employees	Processing of retirement of (2) employees on the basis of their old age and completion of 40 years of service	0%	0%
	Introduction of (25) employees to the domestic educational institutions	Introduction of (6) employees to the domestic educational institutions at undergraduate level and (5) employees of the Ministry of Justice to private universities with reduced fees	16.6%	4%
	Revision of fiscal year 1402 organizational structure	Revision, arrangement finalization of the organizational formation of the Ministry of Justice for the fiscal year 1402	100%	100%
	Distribution of ID card for (500) people	Distribution and examination of ID cards for (125) permanent employees of the ministry of justice and instructing them	100%	25%
	(10) complaints	Dealing with (3) complaints of central and provincial employees		
Provision of Administrative services	Renunciation and acquisition of citizenship of (34) applicants	Processing affairs relating to the renunciation of citizenship of (7) and acquisition citizenship of (2) people	0%	0%
	(4) agreements	Processing and signing of draft agreement of domestic and foreign institution	0%	0%
	Instructional trips	Preparing of (1) foreign instructional trip for employees	0%	0%

Issuance of (5) passport letters	Preparation of (1) letter and sending it based on its type to general directorate of passport of ministry of interior affairs	100%	25%
Inspection of (46) units	Inspection of performances (12) administrative unit of ministry of justice		
Controlling of (46) units	Objective and current control of performance of (12) directorates and under command sub-directorate and cases registration management system	91.6%	23.9
Examination of (80) extraordinary cases	Examination of (20) cases extraordinarily in accordance with the direction of his excellency ministry office	40%	10%
Supervisory examination of (30) cases	Arrangement of (8) cases supervisory reviewed report	100%	25%
Translation and notarization of (55564) pieces of official document	Translation of (16) title of legislative documents and notarization (13875) pieces of official document	100%	37.18%
Distribution and issuance of (12) licenses	Distribution and issuing of (3) license of translation of official documents	100%	25%
Construction and completion of (4) project of Ministry of Justice	The construction of the building of the justice Directorate of Farah, Uruzgan and the construction of wastewater treatment system of ministry's central building, if the budget is available	0%	0%

	Preparation and procurement of (4) project	Preparation and procurement of printing and publication of, fuel, spare parts and stationery	50%	50%
	(3960) cases	Entering of (990) legal and civil cases in Case Management system Registration Book and legal files	90.6	22.6%
	Controlling of (3960) cases	Controlling and overlooking of accurate filing out and completion of (990) pieces of form case management system by the professional employee of administrative and other respective bodies	25.6%	4.3%
	Teaching of (435) pages in (220) lessons	The teaching of beliefs and the assigned curriculum include (63) pages in 25 sessions for the employees of the Ministry and teaching of Islamic Education book including (46) pages in 30 sessions for civil service contractual workers	25.6%	4.3
Total	(66) total number of activities		The average percentage of progress of all activities in one quarter is (64.38)	The average percentage of all activities in one year is (19.86)

B. Ongoing Activities during a Quarter

No	Detailed activity realization report	Percentage of progress	Activities Non-completion Reasons according to plan
1	Organization and arrangement of (1) press conference, (100) interviews with media by relevant department of the ministry and (30) notifications to the applicants included in plan, including (44) notification of applicant	33.58%	No mor request in this regard
2	Publication of (3) official gazette, notification of registration of documents and trademarks (1) periodical Adalat Magazine, and (163) list of unions, charity foundation, and real estate agencies in the website of Ministry of Justice included in plan among them (1) official gazette (2) registration documents and trademark and (37) list of real estate agencies, union, charity foundation published in the website	33.5%	No list and further numbers in this regard
3	Provision of legal awareness for (16250) citizens of the country, including men and women children vulnerable in the center and provinces were included the plan from which (13225) have been provided	81.4%	Lack budget
4	Providing legal assistance to (1750) suspects, defendants, victims of crimes of torture and rape, children, women persons with disabilities, returnees, internally displaced persons, immigrants and needy refuges and giving priority to the victim of mentioned crime in center and provinces were included in plan,	29%	Request has not been made by the courts and reports have not been delivered from provinces

	from which legal aid has provided for (509) people		
5	Participation of legal assistance in (1750) judicial hearings of courts in centers and provinces for suspects, defendants and indigent victim was included in plan from which (147) participation have been made	8.4%	Lack of more cases
6	Writing and arranging (1750) claims, defenses and objection for suspects, defendants and indigent victims were included in the plan among which (106) pleading were written and arranged.	6%	Non-delivery of more cases
7	Prevention of Usurpation and restitution (500) cases of usurpation of moveable and immovable property through commission of land usurpation prevention and restitution of usurped lands were included in the plan among which (285) restitution rulings were issued	57%	Lack more restitution cases and non-delivery of cases
8	The issuance of (13) cases of conciliation and conflict resolution ruling (50) cases of restitution ruling was included in the plan among which (1) case of conciliation and conflict resolution ruling (1) restitution were issued	3.17%	//
9	Supervision and control of (375) defense attorney offices in center and provinces were included in the plan among which (107) defense attorney offices have been conducted	28.5%	Lack of budget in this regard
10	Distribution of (250) tax balance forms and examination of their tax obligation documents of (250) defense attorney were included in	90.2%	Lack of more requests

	the plan among which (250) tax balance form have distributed and (201) defense attorney have been reviewed		
11	Launching of (3) rounds evaluation of approximately (250) defense attorneys were included in plan among which (40) defense attorney have evaluated	57.8	//
12	Provision of inquiry for (375) defense attorneyship license applicant for their seal issuance were included in plan among which (217) letter have been sent to Azadi Publication	57.8	Lack of budget in this respect
13	Collecting and dealing with (50) complaints against defense attorneys and collecting of (75) complaint from defense attorneys against respective authorities were included in the plan among which (4) petitions have been collected	3.2%	Other complaints are under processing
14	Blocking of (25) illegal defense attorneys' offices were included in the plan among which (7) illegal defense attorneys' office have been blocked	28%	Lock of more illegal defense attorney offices
15	Issuance of determination of payment for renewal and new applicants for (750) defense attorneys were included in the plan among which (675) sheets for defense attorney have been issued	90%	Lack of more request
16	Launching one round of defense attorney stage for (500) applicants were included in the plan among which (245) people have been introduced to stage of the general legislative directorate	49%	With completing more applicants, the sage will be launched in the next quarter

17	Obtaining (42500000) four million two hundred fifty thousand from revenue of cohesion directorate of defense attorney were included in the plan among which (3213500) three million two hundred thirteen thousand five hundred have been obtained	75.6%	Lack of more request
18	Amendment, revision and analysis of job description of (55) positions of central and provincial directorate were included in the plan among which (40) pieces of job description have been amended, reviewed and analyzed	72.7%	Lack of more need in this respect
19	Introducing of (1) employee to the domestic educational institutions at undergraduate level and (6) employee of ministry of justice to fee discount of private universities were included in the plan among which (1) person has been introduced to fee discount of private universities	6.6%	Non-offering of more discount from universities and lack budget
20	Inspection of performances of (12) administrative unit of Ministry of Justice were included in the plan among which (11) units have been inspected	91.6%	Lack of need of administration
21	The objective and current control of the current operation of ((12) directorate and sub-directorate under its influence and case registration management system were included in the plan among which (11) objective and ongoing control have been carried out	40%	//
22	Reviewing of (20) cases in an extraordinary manner based on the direction of Justice Ministry office were included in the plan	40%	Lack of extraordinary case

	among which (8) cases have reviewed extraordinarily		
23	Provision and procurement of projects of printing, publication, oil, spare parts and stationery of (4) projects were included in the plan among which (102) stationery items need of ministry, spare part of ministry's vehicles need were proceeded and contracted among which 50 percent of the total have been proceeded and progressed	50%	This activity has not been completed in a quarter, it is measured by percentage that has 50 percent progress
24	Entering of (99) legal and civil cases in Case Management system registration Book and legal files were included in the plan among which (897) cases have been entered	90.6%	Lack more cases
25	Controlling and overlooking of accurate filing out and completion of (990) pieces of form of case management system by the professional employee of administrative and other respective bodies were included in the plan among which (897) times control and overlooking have been carried out	90.6%	//
26	Teaching of beliefs and submitted curriculum including (63) pages within 25 sessions for employees of ministry and teaching of (Talimul Islam Book including (46) pages within (30) session for service contractual workers were included in the plan among which (28) pages have been taught for employees	25.6	Lack of teaching place for service contractual workers

C. Delayed Activities within a Quarter

No	Activities realization Detailed Report	Percentage of Progress	Reasons of delayed activities
1	0	0	0
2	0	0	0

D. Activities Not started within a Quarter

No.	Title of Activity	Reason for Non starting activity
1	Printing, publishing and distribution (250) volumes of Adalat periodical magazine	Printing has been requested from ministry office, will be printed in next quarter
2	Provision and arrangement of (1) title advertisement (Brochure, Poster and Booklet)	Lake of budget
3	Activation of (HRMIS) system in ministry of justice	Activated by general directorate of administrative affairs
4	Retirement of (2) employees on the basis of their old age and completion (40) years of service	At the end each year the retirement documents are processed
5	Management, coordination and arrangement performance evaluation of (250) central and provincial employees	Due to lack clarity of rules the evaluation of performance of employees has not been evaluated
6	Dealing with (3) complaints of central and provincial employees	Due to sound management and proper leadership no complaints were registered
7	Proceeding affairs relating to renunciation of (7) people and acquisition of citizenship of (2) people	Currently suspended based on letter no. (2582) dated 1443/8/4 of directorate of cohesion affairs the cabinet of state administrative affairs
8	Provision of (1) foreign education trip for employees	Lack of budget
9	Processing of draft and signing of (1) memorandum of understanding with domestic and forging institutions	Non-compliance of an article of the memorandum with the policy of Ministry of Justice has not been signed yet
10	The construction of the Farah provincial Justice Directorate and Uruzgan provincial Justice Directorate and the construction of sewage treatment system of	Lack of budget non-approval from ministry of finance

	the ministry's central building complex if the budget is available	
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Detailed Report of Planned Activities, performances and Achievements

A. Activities Implemented according to the Plan during a Quarter and Achievements (results)

No.	Classification of Activities	Descriptive Report on modality of realization of major implemented activities	Achievements (result of implemented activities)
1	Preparation, drafting and scrutinizing of legislative documents, Processing and on time printing and publication of them	Outlining, drafting and scrutinizing of (16) titles of legislative document in civil, criminal, economic and commercial fields	Strengthening the rule of law and improving the legislative process
		Providing (25) legal counsels based on the direction of Emirate ministries and directorates	
		Expressing opinion on (3) agreements, treaties, memorandum, conventions and protocol	
		Printing and publications of (6) legislative documents in (3) series of official gazettes	
		Printing and publication and distribution (2500) pieces of commercial document and trademarks	
2	Public awareness on laws, legal and judicial affairs	Provision of (178) news from meetings, official ceremonies, notifications, announcement and news	Citizens' awareness about the activities of ministry of justice
		Publication of (6) tender and employment notices on ministry website	
		conducting of (2) educational program for legal aid providers and preachers of public awareness	Increase of the level awareness of legal aid and preacher provider
		Conducting of (200) legal awareness program in centers and provinces	
		(15) times supervision of advertisement of local legal awareness preacher in center and provinces	Increasing the preacher services

		Printing of (1) legal booklet with a total circulation of (48) volumes in one quarter and sending them to the provincial justice directorate	Citizens' awareness about the activities of ministry of justice
		Provision of legal counsels through legal aid providers and legal public awareness preachers for (118) needy people of the country	
		Addressing of (300) pieces of submitted legal and miscellaneous petitions in center and provinces	Implementation of law and seeking satisfaction of clients
		Defense of (750) movable and immovable cases, examination of real estate, financial, administrative and commercial disputes in order to defend public assets and treasury	Restitution of public right and treasury
		Registration and renewal of (75) license of associations, (575) license of real estate agencies and (375) license of petition writers	Legalization of institutions' activities and implementation of justice
		Distribution of (250) license and renewal of defense attorneys license	Increasing citizens' access to justice and better integration of defense attorneys
		Launching an entrance exam for defense attorneys' applicants with providing information and arrangement of ID card	
		Distributing of (250) tax balance form	
		Establishment of (2) sub-directorate in zones of the country	
3	Development and promoting human resources capacity	Recruiting (23) people in central and provincial shortage positions and hiring (5) people in law drafting project through NTA system	Recruiting experienced and educated people, entrusting the work to its meritorious applicants and providing judicial and legal services
		Replacement of (8) employees in order to provide better judicial and legal services	

		Arrangement and extension of (10) people short term contract in center and provinces	
		Conducting (8) educational programs for (200) central and provincial employees of ministry of justice	Promoting the capacity of employees and improving work affairs
		Revision, arrangement and finalization of the organizational formation of the ministry of justice for the fiscal year 1402	Performing accurately by considering the organizational structure
		Distribution and reviewing of ID card for (125) official employees of the ministry of justice and instructing them	Identifying the official employee of ministry
		Preparation of (1) letter and sending it based on its type of passport general directorate of passport of ministry of interior	On time provision of performances and services
		Arrangement of evaluated reports of (8) supervisory cases	Ensuring the principle of transparency
		Translation of (16) titles of legislative documents and notarization of (13875) pieces of translated official document	Providing quality judicial and legal services
		Distribution and issuance of (3) official documents translation licenses	

B. Activities implemented outside the Plan and Their Results during a Quarter

No.	Detailed report on realization of activities outside the plan	Reason for non-inclusion in the plan	Achievements (results of realized activities)
1	Planning, drafting and scrutinizing (67) titles of legislative documents in civil, criminal, economic and commercial field	Coming of more cases based on plan	Strengthening of rule of law and improving of legislative process
2	Provision of (25) legal counsels based on request of instructions by Emirate ministries and directorate		

3	Expressing opinion on (14) agreements, treaties, memoranda, conventions, and protocol		
4	Printing, publishing, and distributing of (1119) pieces of documents and trademarks		
5	Preparation of (39) pieces of news from meetings, official ceremonies, announcement, notification and newsletter	More need in field	Awareness of citizens from activities of the ministry justice
6	Publication of employment announce of (2) in ministry of justice website		
7	Conducting of (2) educational program for legal aid providers and public awareness preachers	//	Increasing the level awareness of legal aid providers and preachers
8	Conducting of (3) legal awareness programs in center and provinces	//	
9	Supervising the advertisement of legal awareness site preachers (12) times		Increasing the level of preachers' services
10	Printing (3) legal chapter notes with total circulation (48) volumes in one quarter and sending it province justice directorate.	//	Increasing the level of awareness of citizens
11	Providing legal counsels through legal aid providers and legal public awareness preachers for (182) citizen of the country	//	Providing better legal services to the citizens
12	Dealing with (1255) pieces of received legal and miscellaneous petitions in center and provinces	//	//
13	(6) pieces of decrees, (25) pieces of orders of His Excellency Supreme Leader and (54) decrees of prime minister have been implemented	//	//
14	(5) pieces of cabinet enactment, (6) pieces of proposal of high office of	//	//

	Islamic Emirate of Afghanistan, (18) pieces of instruction and (19) suggestions of office of prime minister have been delivered		
15	(1153) pieces of suggestions and request for instruction, after the approval of office of prime minister have been implemented	//	//
16	Defending (1005) movable and immovable cases, investigating the estate, financial, administrative and commercial disputes toward defending the public properties and treasury	//	Restoring public rights and treasury
17	Registering and renewing of (76) real estate agencies licenses and (141) license of petitioner writers	//	Legitimizing the activities of institution and applying justice
18	Supervising of (3) institutions and associations, (1195) real estate agencies and (309) petitioners	//	//
19	Distributing of (335) tax balance form	//	Increasing citizens' access to justice and better integration of defense attorneys
20	(1) defending attorney revoked his license and (1680) penal form was given to attorneys	//	//
21	A committee under the chairmanship of Director of defense attorneys was designated to evaluate province justice directorates, as a result (17) province justice directorates has been supervised	Need of administration	Eliminating the gaps and deficiencies in work affairs of province justice directorates
22	Recruiting (231) people in central and provincial shortage positions	//	Recruiting experienced and educated people, entrusting the work to its meritorious
23	Replacement of (64) employees in order to provide better judicial and legal services	//	

24	Arrangement and extension of (3) people short term contract in center and provinces	//	applicants and providing judicial and legal services
25	Conducting (4) educational program for (98) central and provincial employees of ministry of justice	//	Increasing the capacity of employees and improving work affairs
26	Distributing and reviewing ID cards for (84) official employees of justice ministry and instructing them	//	Identification of employees of the ministry of justice
27	Providing health services to (1804) employees	//	Providing health service to employees
28	Arrangement of (3) letters and sending it based on its type to the general directorate of passport of the ministry of interior affairs	//	
29	Preparation of reviewed reports of (6) supervisory cases	//	on time delivery of performances and service
30	Translation of (221) titles of legislative documents and notarization of (8089) pieces of translated official documents	//	Providing quality judicial and legal services
31	Distribution and issuing of (17) translation licenses of official document	//	
32	Constantly monitoring the commitment to the congregational prayers	//	Commitment of all employees to congregational prayers

Main Challenges and Suggested Solutions

Main Problems	Suggested Solutions
Lack of required budget for printing and publications of advertising materials	Procuring the required budget
Lack of vehicles for the transportation of legal aid providers and public legal awareness preachers to the sites	Procurement of adequate vehicles

Not cooperating of courts, police departments and prison officials with legal aid providers in all provinces	Drawing the attention of the mentioned departments for the necessary cooperation and coordination
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